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Branch of VTB (PJSC) Bank in Rostov-on-Don
BIK 046015999 **a/c** 30101810300000000999
OKPO 01125867 **OGRN** 1022302380638

Public joint-stock company
«Novorossiysk commercial sea port»

Information about annual general meeting of shareholders of public joint-stock company «Novorossiysk commercial sea port»

Dear valued shareholders!

At the meeting dated 25.05.2018 the board of directors of public joint-stock company "Novorossiysk commercial sea port" decided to call annual general meeting of shareholders.

Full corporate name of the company:

Public joint-stock company «Novorossiysk commercial sea port».

Registered address of the company:

353901, Russian Federation, Krasnodar region, Novorossiysk, Portovaya str. 14.

Form of annual general meeting of shareholders:

Meeting.

Date, location, time of annual general meeting of shareholders, postal addresses where completing voting papers can be sent, addresses where completing voting papers can be delivered in person:

Date:

29.06.2018.

Location:

Novorossiysk, Quay named after Admiral Serebryakov (str. Naberezhnaya Admirala Serebryakova), 29 (Hilton Garden Inn Novorossiysk).

Time:

12 o'clock 00 minutes Moscow time

Postal addresses where completing voting papers can be sent:

1.107076, Moscow, str. Stromynka, 18, house 5B «Independent registrar company» JSC;
2.353907, Krasnodar region, Novorossiysk, str. Mira, 2, office 104 («NCSP» PJSC, Corporate secretariat).

Check-in time for persons who participate in the general meeting:

29.06.2018 at 10 o'clock 00 minutes Moscow time at the meeting location.

Registration of persons, who have right to participate in annual general meeting of shareholders and have not registered for participation in annual general meeting before its opening, does not end till discussion of the last item on the agenda of general meeting of shareholders for which quorum is presented will be completed.

Record date of persons who have right to participate in general meeting of shareholders:

05.06.2018.

Agenda of annual general meeting of shareholders:

1. Approval of annual account of the Company.
2. Approval of annual financial accounts of the Company.
3. Approval of profits distribution of the Company based on 2017 year.
4. About dividend rate, terms and form of its payment based on the results of 2017 work and date establishment, at which persons who have right on dividend receipt are enlisted.
5. About remuneration payment for work as part of Board of directors to members of Board of directors – non-state employees in the amount that is fixed by internal documents of the Company.
6. About remuneration payment for work as part of Audit commission to members of Audit commission – non-state employees in the amount that is fixed by internal documents of the Company.
7. Members' election of the Company Board of directors.
8. Members' election of the Company Audit commission.
9. Approval of the Company's auditor.

Classes (types) of shares which owners have right of vote on all or some agenda issues at general meeting of shareholders:

Owners of shares common registered have right of vote on all issues of agenda

State registration number of share issue:

1-01-30251-E

Date of state registration:

04.06.2003

International securities identification number (ISIN):

RU0009084446

Order of acknowledgement with information (papers) that is to be provided by preparation to hold annual general meeting of shareholders and address where it is possible to get familiar with it:

The following order to provide information (papers) that is provided to the persons who have right to participate in annual general meeting of shareholders is established by preparation to hold annual general meeting of shareholders:

1. Persons who have right to participate in annual general meeting of shareholders can get familiar with information (papers) over 30.05.2018 to 28.06.2018 period on weekdays from 10:00 till 16:00 o'clock at the address: Novorossiysk. str. Mira, 2, «NCSP» PJSC, office 104 (Corporate secretariat), as well as 29.06.2018 at the location of annual general meeting of shareholders.
2. Information (papers) that is provided to the persons who have right to participate in annual general meeting of shareholders by preparation to hold annual general meeting of shareholders will be sent to nominal holder who is stated in the list of persons who have right to participate in annual general meeting of shareholders in electronic format (in format of electronic documents signed by electronic signature) according to the item 4 of article 52 of Federal law "On joint-stock companies";
3. Online on the network "Internet" at the address: <http://nmtp.info/> will be published:
 - 3.1. annual account of the Company;
 - 3.2. approval of Audit commission including one about reliability of data that are contained in annual account of the Company;
 - 3.3. annual financial accounts;

- 3.4. approval of the Company's auditor;
- 3.5. recommendation of the Board of directors for profits distribution;
- 3.6. information about potential members to the Board of Directors of the Company, Audit commission of the Company;
- 3.7. information about presence or absence of written consent from nominees to be elected to the Board of directors and Audit commission;
- 3.8. draft decisions to agenda items of annual general meeting of shareholders;
- 3.9. information about Company's auditor who is proposed for approval at annual general meeting of shareholders;
- 3.10. assessment of auditor's report that is prepared by Audit commission of Company Board of directors;
- 3.11. information about shareholders' agreements which had been concluded during the year till general meeting date;
- 3.12. declaration of the Board of directors of the Company about major deal;
- 3.13. report about deals that have been done during the reporting year and in which making there is stake;
- 3.14. findings by Company's audit commission based on check of annual financial accounts.

According to the item 1.1.2.8. Corporate governance code (Part B), approved by the Board of directors of Russian Bank, please be informed:

1. Agenda items of annual general meeting of shareholders were proposed by shareholder of Russian Federation through Federal agency for state property management (Rosimushchestvo).

2. The following potential members were proposed to be elected in the board of directors:

2.1. By shareholder of Russian Federation through Federal agency for state property management (Rosimushchestvo):

2.1.1. Pristanskov Dmitriy Vladimirovich;

2.1.2. Tikhonov Alexander Vasiljevich.

2.2. By shareholder limited liability company "Transneft-Service":

2.2.1. Sharipov Rashid Ravelevich

2.2.2. Andronov Sergey Alexandrovich

2.2.3. Grishanin Maxim Sergeevich

2.2.4. Kireev Sergey Georgievich

2.2.5. Platonov Nikolay Valerjevich

3. Potential members to be elected in Audit commission were defined by the Board of directors according to the item 7 of article 53 of Federal law "On joint-stock companies":

1. Borodaenko Viktor Viktorovich

2. Melnikov Nikolay Vitaljevich

3. Kozhemyakin Nikita Valerjevich

4. Serdyuk Sergey Vladimirovich

For extra information of participants of annual general meeting of shareholders:

1. Functions of tabulation commission are fulfilled by joint-stock company "Independent registrar company" according to the article 97 item 4 Civil Code of the Russian Federation and to the item 1 article 56 of Federal law "On joint-stock companies".

2. Voting papers that were received by the Company not later than in 2 days till annual general meeting date, i.e. till 26.06.2018 inclusive, participate in quorum definition of annual general meeting of shareholders and voting.

3. Shareholders who have given according to law regulations of the Russian Federation on financial credit documents to the persons who carry out record-keeping of their share right directions (instructions) on voting will be considered as well As having participated in general meeting of shareholders if messages about their arrangement were received not later than in 2 days till annual general meeting date, i.e. till 26.06.2018 inclusive.

4. By registration to participate in annual general meeting of shareholders:

- individuals are to show document of identification to tabulation commission;
- entities are to provide credentials of a person who acts of behalf of entity with full authority to tabulation commission;
- shareholders' representatives whose authorities are based on instructions of federal laws and acts of central or local authorities provide document that confirms their assignement to correspondent position to tabulation commission;
- representatives of persons who are included into the list of persons who have right to participate in annual general meeting of shareholders provide voting proxy executed under the current statutory procedure to tabulation commission;
- successors of persons who have right to participate in annual general meeting of shareholders provide credentials to tabulation commission.

5. Concerning holding of the meeting please contact corporate secretariat "NCSP" PJSC

5.1. by telephone numbers:

(8617) 60-46-53;

(8617) 60-49-52;

(8617) 60-42-42

5.2. by e-mail:

VMatveev@ncsp.com

"NCSP" PJSC Board of directors